

Meeting Minutes**Walt Sullivan Building, 1st Floor Conference Room****Thursday, November 20, 2008****1:30 p.m. to 3:00 p.m.**

Monica Abbott, Chairwoman, called the meeting to order at 1:35 p.m. Present were Barbara Bessey, Vice-Chair, Erin Ricci, Secretary, Melody Scoble, Treasurer, Lindy Davies, Historian, Melanie Denning, Fran O'Hara, Betty Huckins, Lissy Kougl, Cindy Trimp, Linda Davis, Kristan Barbour, Kay Gray, Billie Rusek, Ann Hagen-Buss, Fran Viereck, Sarah Pallis, Tara Hanley, Cassie Egbert, Lisa Scates, Susan Ockert, Linnaea Schroeer-Smith, Colleen Owen and Casey Kyler-West.

Approval of Meeting Minutes: A motion was made by Betty Huckins and Barbara Bessey seconded by Lindy Davies to approve the minutes from the October 2008 ICCW General Meeting. The motion passed unanimously.

Treasurer's Report: Melody Scoble, Treasurer, provided a treasurer's report. The current checking account balance is \$248.63. The savings account balance is \$1,637.32. Monica said at the Planning Meeting it was discussed to bring the checking account balance up to \$500.00. Ann Hagen-Buss made the motion to bring the checking account balance to \$500.00 and Fran O'Hara seconded. It passed unanimously. Fran Vierck asked which agency the budget is attached to. Monica told her the budget is free standing, but the auditor's do make inquiries sometimes. Monica also said there are two signatures on each check and they belong to the officers.

Xeriscape Garden: HelenAnn Cannon from DEQ's Green Team came to speak to ICCW about their involvement with starting a model Xeriscape Garden at the capital area. She said a Xeriscape Garden is a garden that has ingenious plants to the area that require very little water and upkeep. Some of the things that could be planted are grass, plants, dirt, river rock, and trees. She also suggested using glass cullet. Glass Cullet is made from a machine DEQ has to grind up glass bottles into pea size gravel and rounds the edges. Examples of the glass cullet can be seen at the YMCA in there garden area. Kristan Barbour said Dept. of Ag is looking into doing the same thing. She thought maybe the three groups could work together. Erin asked how this would be funded. HelenAnn said they are hoping to get donations and plaques could be put up to say who has donated what. It was discussed to speak with Valley Farms and Growing Friends. All of the nurseries would need to be contacted and have the option of whether or not they wanted to participate. HelenAnn also listed a few of the downfalls of this project which is labor intensive to get started, turning off sprinklers if they are already installed, hauling in mulch, removing sod, the gardens tend to collect weeds, and garbage collection. Dept. of Transportation is also building a new building and maybe they would be interested in putting in a Xeriscape Garden and save on landscaping money. It was discussed how to

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best approach this. It was decided to form a subcommittee. Kristan said she would chair the subcommittee since she is already working on this for Dept. of Ag and Lisa Scates said she would co-chair.

Policy Guidance and worksheet for Events: Lisa passed around the final version of the Events Guidance Policy and Worksheet for everyone to see. Susan Ockert made a motion to accept the Events Guidance Policy and Worksheet. Colleen Owen second and the motion passed unanimously.

BB & BS: Monica said the presentations were scheduled for December 3, 2008 in the Sanders Auditorium over the noon lunch hour. The second is scheduled for December 4, 2008 in the Lewis & Clark Library over the noon lunch hour. Both presentations will be around 30 minutes.

Rocky Mountain Credit Union: Monica was contacted by Karleen Hanson asking if ICCW was interested in having another Financial Brown Bag. Monica told Karleen she would contact her after the holidays and let her know.

SEGBAC Representative: Melanie Denning contacted Monica to let her know that ICCW currently doesn't have a representative on the State Employee Group Benefits Advisory Council (SEGBAC). Melanie wanted to know if anyone from ICCW would be interested in filling the seat. SEGBAC discusses and makes decisions regarding our Benefits. Attendance at meetings is a must and there are three to four a year. Sarah Pallis and Erin Ricci said they were interested. Melanie Denning said the next meeting is December 3, 2008 at 8:30 through 11:30. It was suggested having a voting member and an alternate. Melanie said that would be great. Melanie also said the meetings generally run from 8:30 through 3:30 and approval from a supervisor would be needed. Melanie asked if in the next week she could know who ICCW would be nominating so she can let Connie Welsh, Health Care and Benefits Administrator, know.

Subcommittee Reports:

WLB: Erin reported they will be putting a survey together and hopefully have the survey ready for ICCW's approval at the December 18th, 2008 meeting. They would like to post it shortly afterward on the Mine site.

ELA: Billie said they haven't started yet. They need to have a meeting with former chairs of this subcommittee and get the boxes.

ICCW Across Montana: No one was present to give a report.

Legislative: Fran reported she is going to training on the December 4, 2008. She also asked ICCW members to let her know what kind of bills they would like tracked. Linda said

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there are two comparable work bills. Carol Williams has one and Carol Juno has the other. Monica said Frankie Wilmer has a bill about the economic status of women.

Events: Lisa had nothing new to report. The Events Guidance Policy and Worksheet had already been discussed. She did want to say thank you to Casey Kyler-West for all her wonderful work on the Iron Jawed Angels.

Daycare: Erin and Melanie spoke about a meeting they were suppose to have with Anna Sorrell-Whiting that kept getting cancelled. Melanie said there is a meeting scheduled with Hank Hudson from DPHHS. Melanie also said that the Governor's office has some early childhood initiatives they are going to bring through the legislature. Lindy said she had a business plan that she put together in college. Lindy is willing to share it with this subcommittee. Casey Kyler-West suggested letting the media know because they may be able to help find a place. Melanie said it would be best to wait until after the meeting with the Governor's Office. She also said something like that would be best to come from the Dept. of Admin rather than ICCW.

Other: At the beginning of the meeting Monica passed out copies of the new Executive Order No. 41-2008. It is about Equal Employment Opportunity, Non-Discrimination and Harassment Prevention. It was signed by the Governor on November 14, 2008.

The general meeting adjourned at 3:00 p.m.

Respectfully submitted:

Erin Ricci, Secretary